Recording Request Form
Wednesday Noon Concerts

University of California, Department of Music, 104 Morrison Hall #1200, Berkeley CA 94720-1200

Name _____

Address _____

City & Zip _____

Telephone _____

Email _____

Concert Date _____

Date of Request (must be at least 2 weeks before concert) _____

Concert Recording Fee (incl. labor/materials for master recording): $50 includes one CD

Additional Copies $5 each ☐

Total Payment $

- Please return this form with your payment to the Music Department office no later than 2 weeks before your concert. **Make checks payable to the *UC Regents.***
- Costs of materials and services other than those specified above are detailed in the Department's Recording Services Rate Schedule. Check with Recording Studio or Music Department office for particulars.
- Recordings are the sole property of the performer(s). The Music Department does not archive noon concert recordings.
- Master CD and extra copies will be available for pick up one week after the concert from the Music Department office.
- Recording services are performed subject to availability of facilities and personnel.

Office Use Only

Date of Payment:

Amount:

Method of Payment:

Received by:

Form updated 9/25/08